

September 14, 2023

**Subject: 2024 Budget Form**

Dear Pastors, Administrators and Wardens,

We're sending you this message to help you plan your Fabrique's income and anticipate its expenses for the year 2024, especially since the financial perspectives are your responsibility as churchwardens, and the pastoral perspectives are your responsibility as parish priest or administrator, with your pastoral and liturgical teams.

You will find enclosed **the 2024 Budget Form to be completed and returned to us duly signed, no later than December 31, 2023**, at the following email address: [servicesfabriques@diocesemontreal.org](mailto:servicesfabriques@diocesemontreal.org).

Please pay particular attention to the tab «**Elements to respect**» and make sure that you complete all sections as recommended. **If you anticipate a deficit in 2024, please explain the measures your Fabrique is planning to take in order to improve its financial viability. Your budget will not be approved without this explanation.**

Also, please send a copy of your signed budget to your Episcopal Vicar.

Please note that the diocesan contribution percentage **remains at 9% for the year 2024**. Please make cheques payable to **CACRM or CORPORATION ARCHIÉPISCOPALE CATHOLIQUE ROMAINE DE MONTRÉAL**, and send them to the Economat or the Administrative Services to Fabriques Department.

Pending communication of 2024 salary data, **expect an increase of at least 2%** for your budget perspective.

For further information, do not hesitate to contact us at the following email address [servicesfabriques@diocesemontreal.org](mailto:servicesfabriques@diocesemontreal.org), or call Mr. Gabriel Gatchuessi Talom at **514 925 4300**, Extension 221

Thank you for your cooperation,



Caroline Tanguay M.Sc.A  
Director of the ASFD



Domenic De Luca, CPA  
CFO and Diocesan Financial Administrator