

JOB OFFER

DIRECTOR – OFFICE OF SOCIAL PASTORAL CARE

Under the authority and in support of the archbishop, whose primary responsibility it is to promote charity, justice, and peace in his diocesan Church, the mission of the Office of Social Pastoral Care (OPS) is to coordinate diocesan initiatives and services that relate to the social dimension of the faith, and integral human development. They assist pastoral personnel in their task of "encouraging Christian commitment to bear witness to the Gospel in the social field, with a concern to serve"¹ It mobilizes the people of God around structuring projects that embody Christian charity and reflect the principles of the Church's social doctrine.

The director answers to the **Vicar General who is the coordinator of pastoral care.**

Duties and Responsibilities:

- Coordination of diocesan services and initiatives working with people in situations of poverty, exclusion or vulnerability.
- Sensitization of the people of God and pastoral workers to the social doctrine of the Church and its concrete applications, particularly in the field of justice, peace, and the care of creation; contribution to the initial and continuing formation of the baptized in this field.
- Administration of programs (including social pastoral care in neighbourhoods); project design and implementation; facilitation of work teams; all from an ecumenical perspective and interreligious dialogue.
- Networking and information/documentation on sensitive issues.
- Advisor to the Archbishop and the Vicar General coordinating pastoral care for possible positions or statements.
- Representation and advocacy with political authorities, civil society bodies, and financial partners.
- Management of public requests and referrals.
- Media outreach and social media presence, in coordination with the Communications Department.

Qualifications:

- Undergraduate degree in theology (or related field).
- Significant ecclesial commitment and good knowledge of the Catholic Church, especially its social doctrine, with a marked interest in its works and activities in Quebec.
- Eligible for a pastoral mandate according to the standards of the Assembly of Catholic Bishops of Quebec (*The Ministry of the Lay Pastoral Associate*, 2017).
- Able to articulate faith in a secularized society and communicate it through a variety of media platforms.
- Able to reach out to the peripheries of society, to reach out to and listen to the excluded.
- Able to analyze and think critically about social and ecclesial issues.

¹ According to the *Compendium of the Social Doctrine of the Church* (2005), no. 525.

- Able to be autonomous, take initiative, and be creative.
- Demonstrate leadership and the ability to inspire.
- Able to work in a team and within an ecclesial structure.
- Fluent in French and English²; knowledge of Spanish an asset.

Working conditions:

- Full-time: 32.5h / week (5 days)
- Flexible schedule, availability in the evenings and occasionally on weekends.
- Hybrid work possible.
- Salary and benefits according to the standards established by the Roman Catholic Archiepiscopal Corporation of Montreal.
- Travel within the territory of the Archdiocese of Montreal.

Start date: Fall 2024

Candidates interested in this position are asked to submit their applications to:
Selection Committee – Social Pastoral Care by email to rh@diocesemontreal.org before **September 13, 2024**.

We thank you all for your interest in this position, however, only those whose applications are selected will be contacted for interviews.

² The archdiocese offers a French work environment to its employees in Quebec and has taken all reasonable measures to avoid imposing the following requirement: the degree of knowledge of English and proficiency in English at an advanced level. This is an essential requirement for this position to communicate with English-speaking Quebecers, English-speaking parishes, and the rest of Canada.