

October 3, 2022

Subject: 2023 Budget Form

Dear Pastors, Administrators and Wardens,

The budget is a tool of management and foresight of activities through which the parish will plan the revenues and anticipate the expenses. It is an exercise that implies the responsibility of all the parties involved, in particular the churchwardens for the financial perspectives and the parish priest and the pastoral and liturgical teams for the pastoral perspectives.

You will find enclosed **the 2023 Budget Form** to be completed and returned to us duly signed, no later than December 31, 2022, at the following email address: servicesfabriques@diocesemontreal.org.

Please pay particular attention to the tab “**Elements to respect**” and make sure that you complete all sections as recommended. If you anticipate a deficit in 2023, please explain the measures your fabrique is planning to take in order to improve its financial viability. **Your budget will not be approved without this explanation.**

Also, please send a copy of your signed budget to your Episcopal Vicar.

Please note that the diocesan contribution percentage remains at 9% for the year 2023.

Pending communication of 2023 salary data, expect **an increase of at least 2%** for your budget perspective.

For further information, do not hesitate to contact us at the following email address servicesfabriques@diocesemontreal.org, or call Mr. Gabriel Gatchuessi Talom at **514 925 4300**, Extension 221

Thank you for your cooperation,



Caroline Tanguay M.Sc.A
Director of the ASFD



Domenic De Luca, CPA
CFO and Diocesan Financial Administrator