

November 22nd, 2021

Subject: 2022 Budget Form

Dear Pastors, Administrators, and Wardens

You will find attached the Excel spreadsheet which must be completed for your 2022 budget. Please pay special attention to the tab “Elements to respect” and ensure that all sections are properly completed. If you are forecasting a deficit in 2022, please explain the measures your fabrique is planning to take to improve its financial situation. Your budget will not be approved without this explanation.

The diocesan contribution remains at 9% for the year 2022. If you believe that you do not have the capacity to pay the 9% rate in 2022, you must submit a formal request for a rate reduction with your budget, explaining why you are unable to pay the diocesan rate and providing a detailed explanation on how you intend to improve your financial situation. We will notify you if your request is approved and your budget will be revised accordingly.

Please return the signed budget form to servicesfabriques@diocesemontreal.org no later than December 31, 2021. Please remember to attach your resolution approving the budget and the application for a diocesan rate reduction, if applicable.

Please also send a copy of your budget to your Episcopal Vicar.

For further information, do not hesitate to contact us at the following email address: servicesfabriques@diocesemontreal.org.

Thank you for your cooperation.



Laura Rochford, CPA, CA
CFO and Diocesan Financial Administrator