



Catholic  
Church  
of Montreal

## Responsible Pastoral Ministry Pilot Parishes

### Sainte-Rose-de-Lima Parish

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### Some interesting numbers:

Parishioners: 36,726 (between 700 and 1200 attend Sunday Masses)

Employees: 10

Volunteers: about 280

Children enrolled in catechetical formation: 244



### Steps taken

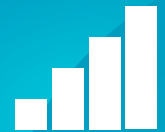
*Getting familiar - getting prepared –  
getting going*

- On June 19, 2018, an information session facilitated by the diocesan coordinator took place with the leaders of various activities in the parish.
- The designated parish coordinator, Mr. Yves Landry, organized several training sessions about the code of ethics and behavior for those who volunteer in various parish activities.
- The members of the Pastoral Council met on October 9, 2018, and were informed about the process for implementing the diocesan policy.
- All of the paperwork necessary for implementation was adapted for the parish setting.
- A private office and a filing cabinet were made available for the parish coordinator.



### Challenges that were faced

- It is difficult to integrate everything at the same time because the services and the volunteers are already in place and working.
- All those working in the parish have different schedules and are not all available at the same time. The parish coordinator spends an average of 25:45 a month since June 2018, so that the implantation advance.



### Achievements

- To date, 26 position descriptions for existing paid or volunteer positions were drawn up, based on description models provided in the diocesan guide for Responsible Pastoral Ministry.
- A meeting for risk evaluation of the various positions will soon be planned.
- External organizations whose activities take place in the parish, notably la Société-St-Vincent de Paul and Meals on Wheels have been contacted to provide proof of insurance and of screening process of their personnel.
- A procedure for recruiting volunteers is in the process of being implemented according to Responsible Pastoral Ministry guidelines.